TRAVEL EXPENSE CLAIM

See Instructions and *Privacy Statement on separate docushare document

CLAIMAI	NT'S NAMI	E					SSAN OR	EMPLOYEE NUM	BER*		DEPART	NENT			
Willia	m Dou	uglas Hoffner								()	Labor	& Workfor	ce Develo	pment Ag	
POSITION BARGAINING UNIT							DIVISION OR BUREAU EMPLOYEE MIC or 4-DIGIT MAIL SERVICES CODE								
						82	Labor	& Workfor	ce D	evelopr	nent A	gency	E 25		
RESIDENCE ADDRESS*							HEADQUA	ARTERS ADDRES	TELEPHONE NUMBER						
								Street, Su	ite 2		916-327-9064				
CITY STATE ZIP CODE								240				STATE		ZIP CODE	
		(2)	(4)	CA (5) MEALS			Sacramento TRAN				ISPORTATI	CA		95814	
(1) MON 04	TH/YEAR	LOCATION	(5)	WEALS		- (6)	(7)	(B)	(C)	(D)		(8)	(9)		
(2)	2000	WHERE EXPENSES	LODGING	BREAKFAST	LUNCH	O.T.,L/T, RELO. or DINNER	INCIDEN- TALS	COST OF TRANS	TYPE	CARFARE, TOLLS,	PRIVATE CAR USE				
Date	Time	WERE INCURRED									Miles	Amount	BUSINESS EXPENSE	TOTAL EXPENSES FOR DAY	
	1300								PC		14.9	\$8.184		8.184	
3	1600	Sacramento							FC		14.5	\$0.104		0.104	
					11										
4 SAT	0630	Elk Grove to Fresno to Elk Grove							РС		314	\$172.502		172.502	
SAT	1430	LIK GIOVE			Week!							- V-V-V-V-V-V-V-V-V-V-V-V-V-V-V-V-V-V-V			
	0630	Elk Grove to Fresno to							Separate S						
13	1700	Elk Grove							PC		307	\$168.707		168.707	
	0630	Elk Grove to Sac													
20	0445	Airport/flight to Orange - return Sac							A RC						
20	2115	Airport to Elk Grove				18.00		7.61	PC	9.00	22	\$12.122		46.732	
	1/7-32.0	Southwest Airlines				,*				,	***************************************				
		Contract Enterprise Car						7000							
		Rental Contract											9.11		
(10)			·		1910								1 9		
SUBTUTALS						18.00		7.61		9.00	657	\$361.515		\$396.13	
COLUI	NN COI	DE (ACCTG. USE ONLY)													
	CLAIN	TOTAL												continued	
11) PURPOSE OF TRIP: (11A) Summ										(12) NORMAL WORK HOURS					
		TAILS (Attach receipts/vouchers when	7/1	Description/ Cost Center	Exp. Code	Debit Amount	Project Code	Activity Code	For Use	Fiscal Only					
		ks One-Stop Career Ctr	•								(13) PRI	VATE VEHIC	E LICENSE		
		hting EDD's initiatives fo Services in Fresno for p						-			(14) MIL	EAGE RATE	CLAIMED		
		hting EDD's initiatives fo										\$0.550			
		City College press event			a.							COUNTING OF	FICE		
Governor's Allied Health Initiative 4/20 EDD call center in Buena Park press							December 5						SE ONLY NG FUND CHECK I	IUMBER	
		n center in Buena Park p hting EDD's public service		Total			Document Reference Prepared By				r				
(15) IH	EREBY C	ERTIFY That the above is a true state	ment of the tra-	el expenses in	curred by me	e in accordance	with DPA r	ules in the service	of the S	State of				2	
gre	ater than t	a privately owned vehicle was used, a the rate claimed, and that I have met t													
Sal	ety and se	eat belt usage/ //		DATE /			(16) SIGNATI	LIBE OF OFFICER A	nnn Ota	OCTONIEL A	UD DAVISEN	r		DATE	
>				4/20	1/08	(16) SIGNATURE OF DEFICED APPROVACE TRAVEL AN				A LOUISIN			DATE 2		
17) SIGN	IATURE A	AD TITLE OF BUTHORIT FOR SEL	ES (See Item	7 on reverse	e)						DATE				
>	(/								/					(VISIATE ISTA)	
	V														

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TRAVEL EXPENSE CLAIM

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CLAIMAI	VI S IVAIVIE	=					SSANOR	EMPLOTEE NOW	IDER		DEFARIN	ENI			
Willia	m Dou	ıglas Hoffner									Labor	& Workford	ce Develo	pment Ag	
POSITION BARGAINING UNIT													IC or 4-DIGIT MAIL SERVICES CODE		
								& Workfor		evelopn	nent Ag		E 25		
RESIDE	ICE ADDR	RESS*				HEADQUARTERS ADDRESS						TELEPHONE NU	0.0000000000000000000000000000000000000		
								801 K Street, Suite 2101						916-327-9064	
CITY STATE ZI								mento			STATE CA			ZIP CODE 95814	
(1) MON	TH/YEAR	(3)	(4)		MEALS		(6)	(7) TRAN			NSPORTATION		(8)	(9)	
04	2009	LOCATION			h			(A)	(B)	(C)		(D)			
(2) Date	Time	WHERE EXPENSES WERE INCURRED	LODGING	BREAKFAST	LUNCH	O.T.,UT, RELO. or DINNER	INCIDEN- TALS	COST OF TRANS	TYPE USED	CARFARE, TOLLS, PARKING	PRIVA Miles	TE CAR USE Amount	BUSINESS EXPENSE	TOTAL EXPENSES FOR DAY	
22	0415	Airport/flight to		6.00					A					6.000	
22	1445	Airport/flight to Ontario - return Sac							PC	9.00	22	\$12.122		21 122	
22		Airport to Office Southwest Airlines						1000	PC	9.00	22	\$12.122		21.122	
		Contract													
		Enterprise Car						3)							
		Rental Contract	-												
													-		
-															
						,									
					f		. *								
2-11-11											7				
					,										
-															
(10) SUBTOTALS			6.00						9.00	22	\$12.122		\$27.12		
COLUI	MN COI	DE (ACCTG. USE ONLY)													
	CLAIN	1 TOTAL												\$423.25	
(11) PURPOSE OF TRIP: (11A) Summ											(12) NORMAL WORK HOURS				
REMARKS AND DETAILS (Attach receipts/vouchers when required)				Description/ Cost Center Exp. Cod		Debit Amount	Project Code	Activity Code	For Fiscal Use Only						
		t Solar announcement p	ress		•						(13) PRI	VATE VEHICL	E LICENSE		
event	at San	ns Club in Glendora									(14) MIL	EAGE RATE (CLAIMED -		
												\$0.550			
							- 1						COUNTING OF	FICE	
						1.	Document I	Reference	Prep	pared By		PAID BY REVOLVE		NUMBER	
					Total										
		ERTIFY That the above is a true state a privately owned vehicle was used,													
gre	eater than I	the rate claimed, and that I have met eat belt usage.												r and	
CLAIN		· i · i		DATE /	,	(16) SIGNATURE <u>OF OF</u> FICER APPROVING TRAVEL AN				ND-PAYMENT			DATE		
>				4/2	9/09						4-29-09				
(17) SIG	VATURE A	IND TITLE OF AUTHORITY FOR SPI	ECIAL EXPENS	SES (See Item)	7 on revers	e)			/					DATE	
>	U	/													

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